



# Prince Rupert Public Library Board Meeting MINUTES

Wednesday, June 18, 2025

101 6<sup>th</sup> Ave. West, Prince Rupert, BC V8J 1Y9

*Wap Liitsx - House of Reading*

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Chair: B. Turner

Members: N. Adey, City Council  
R. Braun, Vice Chair  
G. De Lucca  
K. Lyon  
N. Purewal  
D. Smith

Regrets:

R. Butler

Staff:

M. Taylor, Library Director, Secretary of the Board

## 1. CALL TO ORDER / INTRODUCTIONS

1.1. *The Prince Rupert Library Board acknowledges the traditional and unceded territory of the Ts'msyen and Sm'algyax Speaking Peoples on which this meeting takes place.*

1.2 Call to Order at 7:01 pm

## 2. GOVERNANCE COMMITTEE

2.1. N. Purewal provided an update on the last meeting of

the newly formed Governance Committee which will address strategic planning and policy. Membership was confirmed; Strategic Planning: Purewal, Lyon, Turner, De Lucca. Policy: Braun, Smith, Butler. The aim is to have a Strategic Framework completed with the aid of a consultant by September 2026.

Discussion of the need for new board member following resignation of J. Amante.

### **3. CONSENT AGENDA (ADDITIONS/DELETIONS)**

#### **3.1 Adoption of Meeting Minutes**

That the Prince Rupert Library Board resolves to adopt the May 18, 2025 Prince Rupert Library Board Meeting minutes with one amendment (noted under Action Items).

Braun/Adey  
***Carried***

#### **3.2 Adoption of Financial Report**

That the Prince Rupert Library Board resolves to adopt the May 2025 Financial Report as presented.

Smith/Braun  
***Carried***

#### **3.3 Adoption of Circulation Report**

That the Prince Rupert Library Board resolves to adopt the May 2025 Circulation report as presented.

Smith/Braun  
***Carried***

### **4. BOARD CHAIR UPDATE**

4.1 B. Turner provided an update and discussion around board training workshop for a number of City of PR boards that ran on Saturday June 21.

4.2 B. Turner confirmed that M. Taylor has been formally appointed Library Director (Chief Librarian).

## **5. LIBRARY DIRECTOR UPDATE**

- 5.1 M. Taylor noted that the Dempsey Bob art piece is now displayed at the front of the Library. A new permanent display that will showcase new books by indigenous authors is also complete.
- 5.2 Discussion around a proposal from School District 52 to work with the public library once the new middle school is constructed. Ideas are still being generated to potentially share resources. B. Turner will share report on public libraries and potential relationships with school district libraries.
- 5.3 Three staff members attended the Beyond Hope library conference in Prince George earlier this month, bringing back many ideas to share with those who could not attend.
- 5.4 M. Taylor provided an update on the work of organizing a list of potential consultants for strategic planning. She is still gathering information on who is available and interested and will report back to the board for a final decision.

## **6. ONGOING ACTION ITEMS**

- 6.1 R. Braun provided a motion to strike the names of the public from May's meeting minutes. Those who attend board meeting minutes strictly to observe are not obligated to make their names known.

Braun/Adey  
***Carried***

## **7. SUB-COMMITTEE UPDATES**

- 7.1 New Facility Committee  
R. Braun provided an update on the meeting the New Facility Committee had earlier that day. Steps and

processes for this committee were explained to new board members, as was the intention of the committee. A number of action items have been identified to move forward on advocating for a new facility and keeping the topic relevant with the City and the community.

## **8. IN-CAMERA**

- 8.1 Motion put forward citing policy **1.3.7 b)** *personal information of an individual, including an employee of the library*

Turner/Adey  
***Carried***

## **9. NEXT MEETING DATE**

- 9.1 The Prince Rupert Library Board will meet on Wednesday, September 17, 2025.

## **10. ADJOURNMENT**

- 10.1 That the Prince Rupert Library Board adjourns their meeting held on May 21, 2025 the time being 8:16 pm.